



Border City Steam Fair
2nd 3rd & 4th June 2012
Rickerby Park, Carlisle
CA3 9AA



Dear Fellow Enthusiast,

We are pleased to invite you to the Border City Steam Fair for our fourth year. Hopefully the weather will be kinder to us than it was last year.

Once again the steam fair has been organised by Graham Forster and his daughter Mel, in aid of the Great North Air Ambulance, the Eden Valley Hospice and Maryport Inshore Rescue Team which I think you will agree are all worthy causes.

All exhibits are welcome including steam, cars, motorcycles, tractors, collections, models , military etc. There will be plenty of trade stands and auto jumble as well. Enclosed is the entry form feel free to pass this onto friends and photocopy if you would like, if you require a different form please contact us, the more the merrier!

The following conditions apply for this event.

Exhibits must be on show ground for 10am each day and must comply with safety conditions in operation for the rally.

All exhibits must have public liability insurance for this event with a minimum indemnity of £2,000,000.

The road traffic act now applies to all places where the public have access;

Therefore driving vehicles without insurance, MOT (where applicable) or a valid driving licence cannot be permitted. In the interests of their safety children must not be allowed to ride on tractors or machinery.

All pressure vessels and boilers must have current certificates.

Please return entry form along with a 1ST CLASS STAMP by the 15th April 2012 to :-

G & M Forster
Sandysike
Longtown
Carlisle
CA6 5SR

Further enquiries call Graham on 07785794878

Many thanks and we look forward to seeing you all there!

www.bordercitysteamfair.co.uk



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Trade Entry Form

Name.....

Address.....

.....

.....

Postcode..... Tel.....

Trade or Auto Jumble

.....

Type of goods sold

.....

Plots are booked £7 per metre frontage and are approximately 12 metres deep as standard.

How many metres frontage do you require?

.....

Cheque amount enclosed £.....

Please include a copy of your public liability insurance.

Please read and sign the enclosed document.

Please return along with a 1st class stamp by 15th April 2012

Graham & Mel Forster, Sandysike Industrial Estate, Longtown Carlisle, CA6 5SR

07785794878

Info@bordercitysteamfair.co.uk

Www.bordercitysteamfair.co.uk



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Conditions to ensure safety and a smooth running event for all

- All traders should ensure they book sufficient space to contain all guy-ropes which they require, a site will be allocated and marked out for each trader. No traders should take up a larger space than they have been allocated.
- The site should be left clean and tidy, anybody that leaves litter will be excluded from next years Border City Steam Fair.
- Traders must NOT sell any item which could be regarded as a weapon such as guns/replica guns/bow and arrows etc. Also forbidden is the sale of 'stink bombs' due to the fact they are anti-social and add to litter onsite.
- All traders must have adequate fire fighting equipment available for inspection should this be requested.
- All generators, wiring and appliances should conform to IEE Wiring Regulations.
- All dogs must be kept on a lead and be kept under proper control. Please clean up after them.
- There is to be no mock auctions.
- It is forbidden for any person who does not hold the appropriate driving/operating licence to drive/operate vehicles and machinery onsite.
- There is to be no vehicle movement between the times of 9am and 4.30pm during the event. This includes any 'test drives' of vehicles which are being sold including quad bikes and such like.
- Traders must follow instruction given by the organisers and stewards at all times.
- The organisers reserve the right at all times to refuse admittance to any trader/exhibitor/caterer/staff. In the event of a dispute The Border City Steam Fair Organisers decision is final.

Declaration:

I declare that during the period of the rally my entry will be covered by public and product liability insurance of not less than £2,000,000 and I also agree to abide by the rules laid down by the organisers. In default of this declaration, I agree to indemnify and hold harmless the organisers of this event, stewards, helpers or any person acting on their instructions or behalf from any claim for accidental damage or personal injury whatsoever, or death howsoever caused by my exhibit and my participation in this event.

I have read and agree to abide and comply with the above conditions and risk assessment.

Name Signed Date.....

Activity	Hazard	Risk	Persons Affected	Risk level	Controls to reduce risk	Risk Level acceptable	Risk level after controls
Loading and unloading exhibits.	Tripping, falling, trapping, lifting, crushing, collision	Injury, broken bones, death, damage to property.	Operator Public Relevant persons	High	Only qualified competent persons to operate exhibits, no other persons will be allowed in the vicinity during this process. Use stewards to keep public away if needed.	Yes	Medium
Use of exhibit/machinery	Injury from moving vehicle or engine part.	Injury Death	Operator Public	Medium	Vehicles to be immobilized through removal of key and application of handbrake. Only qualified persons are allowed to drive/operate exhibits.	Yes	Low
Show stands/catering	Injury, death, to relevant persons.	Injury– burns, cuts, food poisoning Death	All relevant persons	Medium	All exhibitors will be vetted for insurance and qualifications. Stands should be set up in a safe manner by those competent to do so.	Yes	Low
Pressure vessels (Steam Engines)	Explosions	Injury Death	All relevant persons	High	All pressure vessels will be vetted for boiler certificates. Any vessels not up to standard will not be allowed to fire up.	Yes	Medium
Fire	Fire	Burns Explosions Death	All relevant persons	Medium	No smoking in covered areas. No open fires. No fireworks. Correct disposal of cigarette ends. Caravans parked at least 3m apart. Extinguishers located at fire points across the site.	Yes	Low
Moving Traffic	Collision, injury from moving vehicle	Injury Death	All relevant persons	Medium	Any vehicle moving on and offsite to use service road. No vehicle movement from 10am till 5pm. Site speed limit is 5mph.	Yes	Medium
Sanitation	Chemical toilets, refuse.	Illness Death	All relevant persons	Medium	All rubbish to be disposed of in skips provided. Chemical toilets to be emptied at elsan points which will be service throughout event.	Yes	Low
Fuel	Petrol/Diesel in generators and exhibits.	Explosion Poison	All relevant persons	High	Hired generators to be dealt with by Mr Forster only. Private generators to use correct fuel, stored in appropriate containers. No siphoning by mouth. No smoking when dealing with fuel. IF FUEL IS SWALLOWED DO NOT INDUCE VOMITING!	Yes	Medium